

Additional Voluntary
Contributions (AVC) Plan
Change of payment form
(existing AVC plan members)

Member name:

If printing, please complete this form using black ink.

Member number:
Employee number:
Paygroup:
In case we need to contact you regarding your application please provide us with the following contact details:
Telephone:
Email address:
Payment details
I want to pay AVCs totalling per cent of my contributory pensionable salary to be invested with Legal & General as per my current investment instruction.
OR
I want to pay AVCs of $\pounds$ each pay period to be invested with Legal $\&$ General as per my current investment instruction.
Please note that this is a set amount and will not change until you complete a further form.
I agree to the AVCs being deducted from my pay with effect from the next convenient pay date.
Signature: Date:
Please return this form to: TfL Pension Fund, 8 <sup>th</sup> Floor, Palestra 197 Blackfriars Road, London SEI 8NJ

**MAYOR OF LONDON** 



## **Personal Data**

The Trustees are committed to protecting and processing lawfully and fairly the personal data we gather, hold (either directly or through a third party) and use about you and your family and your dependants. The Trustees need this information so that they can administer the Fund and ensure that benefits are paid correctly and to the right person. The Trustees always ensure that the legal requirements regarding how personal data is looked after are met.

The Trustees have a privacy notice that sets out:

- More detail about the kind of personal data they hold
- How they gather that personal data
- How that data is used
- How long the Trustees hold it for and who the Trustees share it with.

This notice also sets out individuals' rights in connection with the personal data that the Trustees hold and who to contact if an individual wants to exercise those rights, make a complaint or has any questions. This privacy notice can be found online at <a href="https://www.tflpensionfund.co.uk">www.tflpensionfund.co.uk</a>

Alternatively, if you prefer a hard copy please contact the Fund Office at:

By post: 8<sup>th</sup> Floor, Palestra

197 Blackfriars Road

London SEI 8NJ

By e-mail: <a href="mailto:helpdesk@tflpensions.co.uk">helpdesk@tflpensions.co.uk</a>

By telephone: 01737 235 298

