

International payment mandate form



If you would like your Pension provider to instruct Convera UK Financial Limited (Convera) to pay your pension into your overseas bank account please complete the form below in BLOCK CAPITALS using black ink.

Country

Currency code

Beneficiary Details

Beneficiary name

Pension No./ Ref No.

Address

City

Country

Post code/ Zip code

Email address

Telephone No.

Beneficiary Passport No. or RNC or RUC or DNI

Banking Information

Receiving bank name

Beneficiary bank swift code (8 or 11 characters) 11 digit is recommended

Receiving bank address

Beneficiary bank routing code

City

Country

Post code/Zip code

Currency of account

Beneficiary bank account number / IBAN

Account name (name as quoted on bank account)

Type of account (cheque, savings etc.)

Declaration

I hereby confirm that the information provided above is correct to the best of my knowledge, and confirm that I wish for my pension payments to be paid into the account noted above. The information you provide within this form will be used by Convera to process your pension payments. The information you provide may be transferred to Convera's affiliate companies and securely held in a database in the United States.

Signature

Date

For pension provider use only

Signature

Date

The Trustees are committed to protecting and processing lawfully and fairly the personal data we gather, hold (either directly or through a third party) and use about you and your family and your dependants. The Trustees need this information so that they can administer the Fund and ensure that benefits are paid correctly and to the right person. The Trustees always ensure that the legal requirements regarding how personal data is looked after are met.

The Trustees have a privacy notice that sets out:

- ◆ More detail about the kind of personal data they hold
- ◆ How they gather that personal data
- ◆ How that data is used
- ◆ How long the Trustees hold it for and who the Trustees share it with.

This notice also sets out individuals' rights in connection with the personal data that the Trustees hold and who to contact if an individual wants to exercise those rights, make a complaint or has any questions. This privacy notice can be found online at www.tflpensionfund.co.uk

Alternatively, if you prefer a hard copy please contact the Fund Office at:

By post: 8th Floor, Palestra
197 Blackfriars Road
London
SE1 8NJ

By e-mail: helpdesk@tflpensions.co.uk

By telephone: 01737 235 298

Your Fund benefits are accrued in £sterling and will generally be paid in £sterling into a UK bank account. The Trustee offers Fund members the opportunity to ask for their benefits to be paid overseas in local currency. The Fund's overseas payment facility is currently provided by Western Union.

Western Union overseas payment facility

Western Union provides a fee free service, which makes benefit payments in local currency with a margin placed on their exchange rates to cover the additional services they provide, including:

- ◆ All banking charges for sending payments are absorbed by Western Union
- ◆ No charges are passed on for investigations and returned payments
- ◆ No wire payment fees are applied
- ◆ Expert support teams deliver overseas payments with a higher success rate than banks
- ◆ Customer support and payments experts make sure that payments reach members' accounts by ensuring account information is up-to-date. All new members' bank details are verified and checked to ensure first-time delivery
- ◆ Any payments that do not reach members' accounts are corrected and re-issued at no extra cost

So, the exchange rates applied by Western Union make allowance for the additional services they provide on an all-inclusive basis.

Next Steps

If you would like your benefits to be paid overseas in local currency, you must complete the declaration below and the enclosed Western Union Business Solutions International Payment Mandate Form and return it to the Fund Office.

Member Declaration

- ◆ By signing this declaration, I confirm that I would like my benefits to be paid overseas in local currency using the Fund's overseas payment facility, which is currently provided by Western Union.
- ◆ I acknowledge that the overseas payment facility is provided at the Trustee's discretion and ask that the Trustee exercises its discretion to pay my benefits overseas in local currency using the Fund's overseas payment facility.
- ◆ I understand that the exchange rates applied by Western Union make allowance for the additional services they provide and may not represent the best possible exchange rate on any given day.
- ◆ I acknowledge and agree that the Trustee may elect to use a different provider in future and I will be notified of any such change.

Name:

Signature:

**Please send your completed form to: TfL Pension Fund, 8th Floor, Palestra
197 Blackfriars Road, London SE1 8NJ**