

Educational, Professional or Vocational Training Confirmation Form

Personal details

Member name:

If printing, please complete this form using black ink.

Member number:				
Date of birth:				
Training/Education details (to be completed by employer/college/university as appropriate)				
Contact name:				
Position:				
Name of College/University/Employer:				
Address:				
		Postcode:		
Is the above named person still in full time training or education?:		Yes	No	
If Yes, please provide full deta	ils below:			
Type of training/name of course:				
Please state number of hours per week:				
Training/Course end date:				
Further training/course scheduled after completion:		Yes	No	Not Known
		* Delete as appropriate		
Signature:		Date:		
Print name:				
Calle as / letter as the / Employer of finish at a man				
College/University/Employer official stamp:				
Please return this form to:	TfL Pension Fund, 8 th Floor, Palestra 197 Blackfriars Road, London SEI 8NJ			

Transport for London



Personal Data

The Trustees are committed to protecting and processing lawfully and fairly the personal data we gather, hold (either directly or through a third party) and use about you and your family and your dependants. The Trustees need this information so that they can administer the Fund and ensure that benefits are paid correctly and to the right person. The Trustees always ensure that the legal requirements regarding how personal data is looked after are met.

The Trustees have a privacy notice that sets out:

- More detail about the kind of personal data they hold
- How they gather that personal data
- How that data is used
- How long the Trustees hold it for and who the Trustees share it with.

This notice also sets out individuals' rights in connection with the personal data that the Trustees hold and who to contact if an individual wants to exercise those rights, make a complaint or has any questions. This privacy notice can be found online at www.tflpensionfund.co.uk

Alternatively, if you prefer a hard copy please contact the Fund Office at:

By post: 8th Floor, Palestra

197 Blackfriars Road

London SEI 8NJ

By e-mail: helpdesk@tflpensions.co.uk

By telephone: 01737 235 298

