

London Transport Pensioners Association

Constitution

1. TITLE

'The London Transport Pensioners' Association' ('LTPA').

2. AIMS

To protect and further the interests of London Transport ('LT') and Transport for London ('TfL') pensioners, whether as beneficiaries or as deferred pensioners, along with their dependants, particularly in relation to existing and proposed pension and other retirement benefit issues.

3. ACTIVITIES

In furtherance of its aims, the LTPA will:

- a) Monitor events which could affect members' interests under the TfL Pension Fund and act accordingly. This will normally be by means of representations to the Pensioners' Forum but, where appropriate and for important matters not falling within the remit of the Pensioners' Forum but covered by this Constitution, this may mean making representations direct elsewhere.
- b) Maintain contact with similar bodies outside TfL and with trades unions recognised by TfL.
- c) Contribute to enquiries from government and other bodies on pensions and allied matters.
- d) Nominate to the Pensioners' Forum, through the LTPA Management Committee, four representative pensioner members, including at least one from each of the Founding Associations (see Section 5).
- e) Communicate regularly with members, potential members, TfL Pension Fund, TfL Pension Consultative Council, Pensioners' Forum and other appropriate bodies, to ensure that members' interests and relevant views are properly considered and pursued as necessary.
- f) Provide information to members, in particular concerning the channels of communication available to them if they wish to raise queries or pursue grievances on pensions and/or allied matters relevant to their retired status.
- g) Negotiate with TfL and allocate to recognised pensioner groups an annual budget covering all items requiring financial and other support from TfL to those groups.

4. INAUGURAL MEMBERSHIP

The LTPA was inaugurated in 1997 following resolution by the management committees of the three Founding Associations. These were:

- Fifty-Five Society
- London Transport Superannuitants' Association
- London Transport Retired Staff Association

Each Association approved and supported the formation of the LTPA in furtherance of the above aims and agreed that initial membership of the LTPA should consist of all current members of the Founding Associations (other than any members not in receipt

of a pension from the then London Regional Transport Pension Fund), provided that LTPA membership was separately registered by each individual completing a simple registration form.

LTPA life membership would be additional to the person's membership of the Founding Association (s), with no additional charge.

5. SUBSEQUENT CHANGE TO INAUGURAL MEMBERSHIP

In 2022, the London Transport Retired Staff Association announced that it had ceased to exist, making it necessary to vary this Constitution. The provisions of this revised Constitution assume the continued existence of only two of the Founding Associations - the Fifty-Five Society and the London Transport Superannuitants' Association.

6. GENERAL MEMBERSHIP

- a) Following the establishment of the inaugural membership of the LTPA as described in Section 4 above, pensioners and deferred pensioners were invited to complete the LTPA registration form and thus secure personal life membership of the LTPA without payment.
- b) A similar simple invitation to register as a life member of the LTPA without payment is to be given individually and automatically when a person becomes a pensioner or deferred pensioner of the TfL Pension Fund (TfLPPF). The same option applies to dependents from the date on which they first receive a pension from the TfLPPF in their own right.
- c) In addition, with effect from November 18, 2015, any pensioner or deferred pensioner of the TfLPPF who joins one of the Founding Associations will also be enrolled as a life member of the LTPA without any additional payment.
- d) In all cases, registered membership becomes effective for each person conditional on a form of registration and/or membership application being correctly completed by them.

7. MANAGEMENT

- a) Management of the LTPA shall be by a Management Committee of up to eight members, with up to four appointed by the management or similar committee of each of the remaining two Founding Associations.
- b) Each of these persons shall have been democratically elected by the respective Founding Associations (through its Management Committee) to serve as one of the team of four.
- c) The Founding Associations shall review their appointments as necessary, and may withdraw and/or replace all or any of these on notice to the LTPA Secretary, such change to take effect from the time at which the notice is received by the Secretary.
- d) The Management Committee shall appoint from among its members a Chair, Vice-Chair, Secretary, Membership Secretary and Treasurer. Other titled positions may be created if required, and posts may be left vacant or combined should there be no-one prepared to fill any of the posts concerned.
- e) The Management Committee shall meet no less often than four times each year, at broadly equidistant intervals.
- f) Meetings will normally be held in office hours in central London at a meeting facility provided without charge by Transport for London as part of its package of support to the Association.

- g) A quorum of four is required at each meeting of the Management Committee, with at least one representative from each of the remaining Founding Associations.
- h) Should a member of the Management Committee fail to attend two consecutive meetings without providing a reason acceptable to the remaining members of the Management Committee, the Founding Association they represent shall be advised and asked to confirm that it wishes the person to remain one of its representatives. Should their appointment continue and they then fail to attend two further consecutive meetings within a period of one year without satisfactory reason, the Founding Association concerned will be asked to replace them with immediate effect so as not to impair the efficient working of the LTPA.
- i) Notwithstanding the provisions of this section, the Chair may agree to the holding of one or more Management Committee meetings by electronic means, including a hybrid arrangement, (a combination of in person and online attendance) provided these are open to each member, and attendance by electronic means shall be sufficient to meet the requirements of paragraphs (d) and (f) above. There is no provision for proxy votes.
- j) LTPA will process all applications for financial support from the Founding Associations and other associations, societies or clubs which represent TfL pensioner activities. These will be considered, assessed and prioritised for consideration by TfL. The LTPA will then negotiate with TfL an annual budget and, in due course, allocate the agreed sum to the various associations, societies and clubs taking account of the need for an equitable distribution. The budget will also include provision for support for the LTPA's.

8. COMMUNICATION WITH MEMBERS

The Management Committee shall endeavor to secure mention in relevant publications of TfL of its significant deliberations. It is envisaged that the primary means of achieving this will be through acceptance of contributions for publication in the Pensioners Edition of "On the Move" or its successors.

Members of the Management Committee are expected to report back regularly on all relevant matters to the Founding Association they represent and to bring forward points which are of concern to that Association.

9. FINANCE AND SUPPORT

- a) There is no charge for LTPA membership.
- b) LTPA may not seek funding from the Founding Associations.
- c) TfL will provide the following financial and practical support:
 - Rent-free meeting accommodation for Management Committee meetings in central London, normally four times a year.
 - Reimbursement to members of the Management Committee of travel expenses necessarily incurred in attending meetings of the LTPA Management Committee (normally based on usage of public transport) on receipt of relevant documentation in support of the expense.
 - Cost-free provision during reasonable office hours compatible with the exigencies of TfL's own business, for the LTPA Secretariat to have access to TfL photocopying and similar services, with occasional desk and chair accommodation for the conduct of pressing LTPA Management Committee business.
 - Reimbursement of direct secretarial expenses wholly and reasonably incurred, normally in respect of postage, telephone, stationery and travel costs incurred in communicating with members of the Management Committee, TfLPPF and

other relevant agencies, on receipt of relevant documentation in support of the expense.

- TfLTPF is to supply individually to each TfLTPF member, as part of the administrative process when the contributing member is to acquire beneficiary or deferred status, a document supplied by the LTPA which gives details of the LTPA (and, if relevant, of the Founding Associations) and inviting completion of registration for LTPA membership.
- TfLTPF is to supply to the LTPA Management Committee, at intervals of ideally four- weekly but in no case less often than annually, lists of TfLTPF members who have passed from contributory or deferred status or as dependants to become beneficiary pensioners.
- TfLTPF is also to supply lists of deaths of pensioners.
- TfL to arrange to publish regular contributions from the LTPA which advise members of matters of information or concern in pensioner issues of on the move or its successor publication/s.

10. OTHER PROVISIONS

- Notwithstanding the provisions regarding membership being free of charge and the inability of the LTPA Management Committee to draw on the funds of the Founding Associations, it is recognised that situations could arise where LTPA requires to take professional advice (e.g., in furtherance of a dispute with TfL or TfLTPF or with other bodies following the abolition or demise of TfL and/or the closure of TfLTPF). It is envisaged that, in these circumstances, requests would be made to the Founding Associations, which would determine whether or not they were able and willing to contribute to such costs. It would also be open to the LTPA to appeal to individual members of the LTPA on the basis of voluntary contributions.
- Members of the LTPA Management Committee may not incur any costs for which there is not an advance guarantee of reimbursement.
- The LTPA may not employ any person.
- All LTPA activities shall be conducted with due concern for the provisions of regulations governing the handling and storage of personal data.

Changes

Version	Date	Description
1	20.09.1997	First publication of the LTPA Constitution.
2	01.02.2007	Updated and ratified by the Pensioners' Forum.
3	18.11.2015	Further updated and ratified by the Pensioners' Forum.
4	01.01.2023	Re-written by Chris Godbold, LTPA Treasurer, following the demise of the LT Retired Staff Association, including all previously-agreed principles and agreements, but taking into account changes to procedures and technological advance.
5	23.02.2024 06.02.2025	Version 4 reviewed and amended at LTPA meeting. Subsequent changes made and formal ratification agreed at the Pensioners Forum